



# **Fire Safety in Business: Protecting your Assets and Community**

**FIRE CHIEF TODD HUTCHINSON  
LANCASTER CITY BUREAU OF FIRE**



# CITY OF LANCASTER

- Founded: 1729
- U.S. Capital: Sept. 27, 1777
- State Capital: 1799 to 1812
- Square Milage 7.2
- Originally called Hickory Town
- Renamed after the English City Lancaster by John Wright
- The Red Rose City comes from the House of Lancaster symbol

# Lancaster City Bureau of Fire

- Fully career professional organizations
- Established April 1, 1882
- Providing fire suppression, non-transport EMS, basic & technical rescue, hazardous materials mitigation, disaster preparedness planning and response, prevention, and education services to a population of approximately 60,000 residents and 40,000 daily commuters in an area of 7.2 square miles.







- 2 stations strategically located.
- 1 on East King St, 1 on West King St
- The West King St station opened in 2020
- The East King St station opened in 2022

# W. King St Station



**Truck 2 2021 75' Pierce Tower/Ladder**



**Engine 1 2017 Pierce Suppression Pumper**



# East King St Station



**E3 2019 Pierce Suppression Pumper**



**T1 2018 107' Pierce Straight Stick Aerial**

# Divisions of the Fire Bureau

## Administration Division

- **Fire Chief - Todd Hutchinson**
- **Deputy Chief - Chris Delong**
- **Administrative Services Manager – Valerie Paige**



## Fire Marshal Office

Fire Marshal Captain –  
Vacant

Lieutenant Fire Marshal  
– William Bickel

Lieutenant Fire Marshal  
– Tom Hoffman

Lieutenant Fire Marshal  
– Vacant

Code Enforcement  
Fire Investigations  
Construction/Occupancy  
Permitting and inspections





# Suppression Division

- Responsible for day-to-day responses. On-duty 24/7/365 days a year
- Trained in all hazards (Fire, HazMat, Medical, Tech Rescue)
- 4 Platoons 16-18 firefighters assigned to each platoon
- Firefighters work a 4 days on/ 4 days off cycle. 2 10-hour days followed by 2 14-hour nights



# Fire safety is crucial for small businesses to protect employees, customers, and property.

## How To Use Fire Extinguisher

Remember the **PASS** word (Pull - Aim - Squeeze - Sweep)

P	A	S	S
<b>Pull</b> Pull The Pin	<b>Aim</b> Aim At The Base Of Fire	<b>Squeeze</b> Squeeze The Operating Handle	<b>Sweep</b> Sweep From Side To Side
↓ Break seal and pull extinguisher	↓ Ensure you have a means of escape	↓ To operate extinguisher and discharge the agent	↓ Completely extinguish the fire

FIRE EXTINGUISHERS  
MANILA




## Test your smoke alarms once a month.

A smoke alarm can save your life in a fire. Use the test button to make sure your smoke alarms are working.


FEMA | U.S. Fire Administration | Fire is Everyone's Fight

## Workplace Fire Safety

**Did you know?** Every year in the United States there are

**17,**  office and store fires.

Employees should plan and practice multiple escape routes in case one is blocked and remove any obstacles from exits.



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# Keep Exits Clear

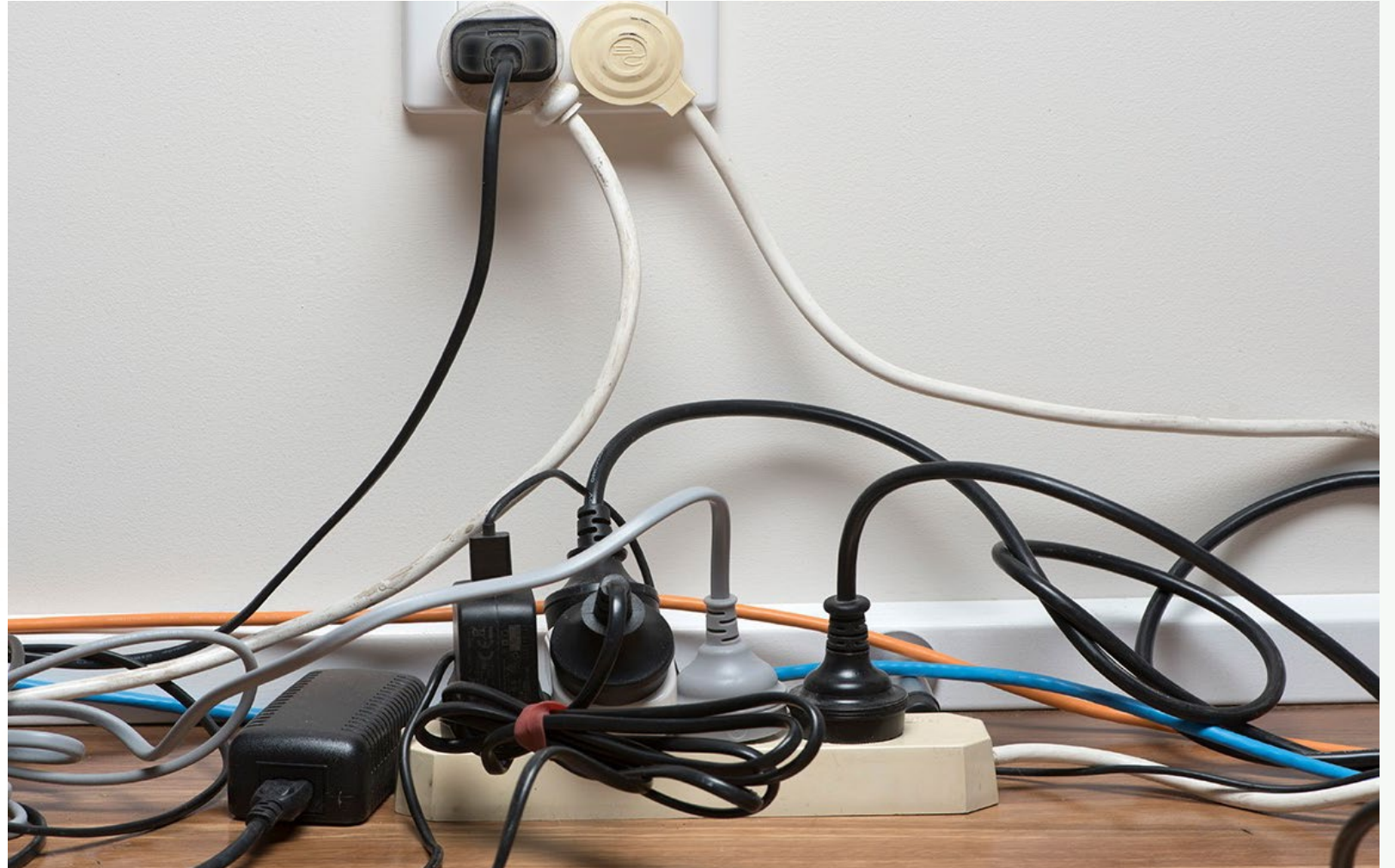


**Make sure all exit and stairwell doors are clearly marked, not locked and clear of clutter.**



# Do not overload electrical outlets

According to the National Fire Protection Association, there are an estimated 33,470 commercial electrical fires each year in the United States, costing an estimated \$1.36 billion dollars in direct property damage





# Kitchen Safety

- Ensure equipment is well-maintained. Train employees where emergency shut-offs are located and how they operate.
- Follow all safety guidelines with cooking equipment
- Clean all grease traps and exhaust hood systems. Fat, oil & grease can be deadly if a fire breakouts.



# Emergency Contacts

- Keep a list of emergency contact information up-to-date with the fire bureau and/or alarm company
- Install a Knox box for after hour emergencies so fire personnel can make entry to investigate any reported emergency





# International Fire Code 2018 Edition

- Adopted in 2022
- Fire Alarm and Detection
- Fire Sprinkler System
- Means of Egress
- Hazardous Materials Storage
- Fire Safety Plans and Training

# Questions?

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